OHC STEM

Center *for* Teaching and Learning

Spring 2016

All faculty and staff are welcome to attend

CITY COLLEGES *of* CHICAGO
Olive-Harvey
Education that Works

10001 S. Woodlawn Avenue
Chicago, IL 60628
Room: 3307

Walk-in Support Week: Blackboard, SMART Classrooms, Clickers, Office 2013, Email, and CCC Related Account Information

Seek out one-on-one help or support on any instructional technology the first week of classes. Do you need assistance posting your syllabus to Blackboard or making your course available? What about setting up your Grade Center? Need a refresher on using the SMART board, or other classroom technologies? Interested in learning about technology-based assessment techniques? Bring any and all questions to the STEM Center anytime between 9:00-5:00pm Monday through Friday the week of January 19th.

Staff: Elissa Tobin, Technology Integration Specialist and Michelle Ferguson, Manager of Instructional Technology

Monday to Friday, January 19th – 22nd from 9:00am-5:00pm, STEM Center for Teaching and Learning (3307)

Blackboard Refresher

The Blackboard Refresher Training is a hands-on session intended to refresh participants with Blackboard functionality, provide assistance with the essential skills to fulfill the CCC Blackboard requirements (posting your syllabus and making your course available), and explore an overview of Blackboard's communication, collaboration, and course management tools.

Trainer: Elissa Tobin, Technology Integration Specialist

Tuesday, January 19th from 1:30-2:30pm, STEM Center for Teaching and Learning (3307)

Wednesday, January 20th from 3:30-4:30pm, STEM Center for Teaching and Learning (3307)

SMART Classroom Refresher

Join us for a quick refresher on using the classroom technology. There are few things worse than standing in front of a classroom full of students and being unable to work the classroom technology! In this refresher session we will review the essential skills you need to use all the tools at your disposal. From the proper way to turn on and off the equipment, to connecting personal laptops, utilizing the document camera, interacting with the SMART Board, and basic troubleshooting.

Trainer: Elissa Tobin, Technology Integration Specialist

Wednesday, January 20th from 2:30-3:30pm, Room 3319

Thursday, January 21st from 11:00am-12:00pm, Room 3319

Blackboard: Building Out Your Course in Blackboard

This three-hour training will cover the essential tools for building out your course in Blackboard. This training will include an introduction to Blackboard, basic navigation and posting of course materials and media, customizing and organizing your course, the various tools used to communicate with students, making content available or scheduling availability, and copying or moving content.

Trainer: Elissa Tobin, Technology Integration Specialist

Tuesday, January 26th from 9:30am-12:30pm, STEM Center for Teaching and Learning (3307)

How to Achieve Your Goals with Effective Communication: Sharing Your News

Communications strategies and messaging techniques are ever changing. Olive-Harvey's Director of Public Relations and Marketing Ameshia Cross can help by providing a step-by-step approach to effective communications planning, strategy development and message delivery. With years of experience in elected campaign communications, government and private sector communications as well as internal and external communications here at OHC she is happy to provide a training tailored towards your specific needs. This presentation is for faculty and staff who want to learn more about how to promote their events, programs and initiatives.

Presenter: Ameshia Cross, Director of Public Relations & Marketing

Wednesday, January 27th from 1:00-2:00pm, STEM Center for Teaching and Learning (3307)

How to Effectively use Technology in the Classroom?

With the emerging generation of born digital natives, it is imperative for educators to be able to leverage existing technologies in effort to enhance the online and classroom learning experience. Integrating Technology into the classroom goes far beyond its sole use. Digital games, social networking, simulations, virtualization, and open source applications are just some of the few technologies that can be used in the classroom to enhance the students learning experience (Bawell, n.d.). This presentation is for participants who are interested in teaching with technology to deepen student learning by supporting instructional objectives.

Presenter: Michelle Ferguson, Manager of Instructional Technology

Wednesday, January 27th from 2:30-3:30pm, STEM Center for Teaching and Learning (3307)

SMART Notebook Tips and Tricks

SMART Notebook is an interactive software that brings your SMART Board to life. Easily create engaging, interactive learning experiences, which having the flexibility to responds to the need of your students in real-time. Participants in this workshop will be introduced to the many features of the SMART Notebook software that will assist them in creating an interactive classroom environment.

Trainer: Michelle Ferguson, Manager of Instructional Technology

Thursday, January 28th from 11:00am-12:00pm, Room 3319

Office 365 and Office Online

Office 365 is a Microsoft web based platform offered to all CCC employees and students. It combines Email, the Office products, and Collaboration through a single-point of access. In this workshop, you will explore all the features of Office 365, OneDrive, and Office Online to discover ways to incorporate the different tools into your workflow to improve efficiency in workplace.

Trainer: Michelle Ferguson, Manager of Instructional Technology

Wednesday, February 3rd from 2:30-4:30pm, STEM Center for Teaching and Learning (3307)

Friday, February 5th from 10:00am-12:00pm, STEM Center for Teaching and Learning (3307)

Blackboard Assessment: Assignments and Tests

In this training, the focus is on maximizing instructor efficiency through Blackboard. By using the Assignments tool and Tests tool in Blackboard, students are able to complete homework and tests or quizzes directly in Blackboard without the hassle of hard copies. No more papers for you to drag home and grade while you try to balance work and life. "Assignments" give you the ability to grade work without printing or downloading files, and "Tests" are automatically graded, saving you time, and can make results available to students in real time.

Trainer: Elissa Tobin, Technology Integration Specialist

Thursday, February 4th from 9:30am-12:30pm, STEM Center for Teaching and Learning (3307)

Thursday, March 10th from 9:30am-12:30pm, STEM Center for Teaching and Learning (3307)

Microsoft PowerPoint 2013 (Beginner, Intermediate, and Advanced)

Microsoft PowerPoint 2013 is a presentation software that allows you to create dynamic slide presentations. Slideshows can include animation, narration, images, video, and much more. The STEM CTL is offering three training sessions on how to use Microsoft PowerPoint 2013.

Trainer: Michelle Ferguson, Manager of Instructional Technology

Wednesday, February 10th from 10:00am-1:00pm, STEM Center for Teaching and Learning (3307)

Friday, February 12th from 10:00am-1:00pm, STEM Center for Teaching and Learning (3307)

African American Student Success in Higher Education: The Influence of Positive Social Relationships

As research states, African American students have the most difficulty persisting through higher education and making it to graduation. There are many reasons as to why they do not; however, rather than making that the focus, this presentation will focus on those who do graduate and the factors that led to their success.

Based on the research from Guiffrida and Douthit (2010), the three influential factors identified in student success are: experiences with faculty, the relationships with families and friends from home, and the support system of African American student organizations. This presentation will discuss the critical role of how positive social relationships with family members, peers and faculty play in degree completion of African American students and will offer suggestions on ways to increase retention and graduation rates.

Objectives for the Presentation
1. To address the issues and challenges facing African American students on and off campus
2. To list and describe effective methods to retain African American students
3. To identify and discuss approaches to empower and enrich African American students.

Presenters: OHC Wellness Center's Elwin Trammell, Social Work Intern (Governer's State University) and Danielle Alexander, Counseling Intern (The Chicago School of Professional Psychology)

Wednesday, February 10th from 10:00-1:00pm, STEM Center for Teaching and Learning (3307)

"Technology integration is when it is used in a seamless manner to support and extend curriculum objectives and to engage students in meaningful learning."

Dr. Laurie B Dias
Technology Integration Specialist &
Associate Professor of Instructional Technology,
Kennesaw State University

Blackboard Collaboration and Social Learning Tools: Discussion Boards, Wikis, and Collaborate

If you are looking for creative ways to engage your students in active learning and collaborate on assignments, consider attending this in-depth training on creating, managing, posting to, and grading discussion boards and wikis, and discover the benefits of synchronous collaboration through BB Collaborate where students can meet with each other online to discuss and collaborate on group assignments and projects.

Trainer: Elissa Tobin, Technology Integration Specialist
Thursday, February 11th from 1:30-4:30pm, STEM Center for Teaching and Learning (3307)
Wednesday, March 30th from 2:30-5:00pm, STEM Center for Teaching and Learning (3307)

Blackboard Grade Center

Blackboard's Grade Center is more than just a way to track student's grades. "It is a dynamic and interactive tool, allowing you to record data, calculate grades, and monitor student progress" (help.blackboard.com). You can generate reports on student performance, select which grade columns students see, and provide constant feedback to students on their course success. In this training, you will also learn ways to enhance your experience with the Grade Center in Blackboard by optimizing your views, managing columns, adding categories to columns for filtering or weighting, and color coding your views to identify at-risk students, or to acknowledge stellar ones.

Trainer: Elissa Tobin, Technology Integration Specialist
Tuesday, February 16th from 2:00-4:00pm, STEM Center for Teaching and Learning (3307)
Wednesday, May 4th from 1:00-4:00pm, STEM Center for Teaching and Learning (3307)

Excel Tips and Tricks

Microsoft Excel is more flexible and useful than most people realize. Although Excel is a popular spreadsheet program used primarily for managing data within businesses, it also has a large capacity for practical, everyday use. The strength of Excel lies in its ability to quickly sort through, manage and organize data. This workshop is for the average computer user who interested in utilizing Excel to help them manage everyday tasks.

Trainer: Michelle Ferguson, Manager of Instructional Technology
Wednesday, February 17th from 2:30-4:30pm, STEM Center for Teaching and Learning (3307)
Friday, February 19th from 10:00-12:00pm, STEM Center for Teaching and Learning (3307)

Do More with Blackboard: Rubrics, Portfolios and Turnitin

Do more with Blackboard by using Rubrics to communicate assignment requirements and acceptable performance standards. Have students use portfolios to collect and organize artifacts representative of work completed over time. Use Turnitin to create writing assignments for students, that will automatically check the assignment for "unoriginal work" (plagiarism), and provide an option to grade student papers online.

Trainer: Elissa Tobin, Technology Integration Specialist
Tuesday, February 23rd from 10:00am-12:00pm, STEM Center for Teaching and Learning (3307)

Zotero: Alleviate the stress of APA and MLA style research papers

Do you need to manage your research resources? If so then Zotero, is right for you. Zotero [zoh-TAIR-oh] is a free, easy-to-use tool to help you collect, organize, cite, and share your research sources.

Zotero collects all of your research in a single, searchable interface. You can add PDFs, images, audio and video files, snapshots of web pages, and really anything else. Zotero automatically indexes the full-text content of your library, enabling you to find exactly what you're looking for with just a few keystrokes. Most importantly, the Word integration add-in allows you to easily insert citations in your documents, and generate a bibliography to include the cited items.

This workshop is for participants who want to learn how to manage their research resources.

Trainer: Michelle Ferguson, Manager of Instructional Technology
Wednesday, February 24th from 1:00-3:00pm, STEM Center for Teaching and Learning (3307)
Friday, February 26th from 1:00-12:00ppm, STEM Center for Teaching and Learning (3307)

Mix It Up with Office Mix (An Add-in For PowerPoint)

PowerPoint just got interesting! With the powerful tool, Office Mix you can create interactive lessons that your students can access anywhere, anytime and on any device. Research has shown that using video lectures as supplemental instruction can enhance learning, increase retention, and improve course success (Brecht, 2012; Gorissen, P., van Bruggen, J., & Jochems, W., 2012).

So how can you use Office Mix to transform a PowerPoint presentation into an interactive lesson? You can add interactive questions to gauge your students understanding. You can use digital inking to annotate and draw attention to specific details in your presentation. You can insert audio and/or video recordings to add your personal touch. You can create screen recordings to demonstrate how to navigate course websites or provide digital feedback. In addition with Office Mix you can use the data analytics components to see data about the slide, visitors, and exercises. This workshop is for participants who want to transform their existing PowerPoint presentations into an interactive lesson.

> Trainers: Michelle Ferguson, Manager of Instructional Technology
> *Wednesday, March 2nd from 2:30-4:30pm, STEM Center for Teaching and Learning (3307)*
> *Friday, March 4th from 10:00-12:00pm, STEM Center for Teaching and Learning (3307)*

Create Engaging Screencast Videos to Inform or Provide Student Feedback

Screencasts have been applied in a number of innovative ways in higher education including capturing lectures, conducting website tours, software and database training, and demonstrating library functions.

Screencasts are great for feedback! Students can benefit greatly as faculty can review portions of students' submitted assignments on-screen, highlight specific areas of text, and give his or her audio feedback on the students' assignments. Students can view the recorded feedback at their convenience and follow-up with questions via email or face-to-face.

Faculty can also assign students to develop their own screencast episodes for certain course activities.

This workshop is for participants who are interested in how to use screencast to create powerful video lessons and provide student feedback.

> Trainer: Michelle Ferguson, Manager of Instructional Technology
> *Wednesday, March 9th from 1:00-3:00pm, STEM Center for Teaching and Learning (3307)*
> *Friday, March 11th from 10:00-12:00pm, STEM Center for Teaching and Learning (3307)*

What's Testing Got to Do with It?

Ever wonder if maybe your students' education might be impacted by something outside the classroom? Do you think that your students may struggle with something personally, like depression or anxiety? Do you wish you had some way to help you determine if this is true? Well, look no further! The Wellness Center can answer all those kinds of questions with two words: Psychological Testing. It may sound like a drag, but it can be fun and can most definitely help your students figure out how all the pieces come together to make the puzzle! We will discuss what testing is, what to look for in students, how to refer them for testing, and even do some activities to help you understand how it works! Come check out "What's Testing Got to Do With it!"

> Presenter: The Wellness Center's Ashley Jacob, Doctoral Student Intern (The Chicago School of Professional)
> *Thursday, March 10th from 2:30-3:30pm, STEM Center for Teaching and Learning (3307)*

Word 2013 Tips and Tricks

There's much more to Word than just pointing, clicking, typing, and spell-checking. In this workshop, participants will learn how to use specific features to become more productive when creating and editing Word documents.

> Trainer: Michelle Ferguson, Manager of Instructional Technology
> *Wednesday, March 16th from 2:30-4:30pm, STEM Center for Teaching and Learning (3307)*
> *Friday, March 18th from 10:00-12:00pm, STEM Center for Teaching and Learning (3307)*

Food, Mood and Eating Behaviors

This presentation will discuss how food affects our state of mind and how our emotional state affects our food choices. The overall message is to create an awareness of the connection between the foods we eat and how our brain functions. This presentation will reference the text called: "Food and Mood" by Elizabeth Somer, M.A., R.D..

> Presenter: Liza Mohanty, Biology Faculty
> *Tuesday, March 29th from 1:00-2:00pm, STEM Center for Teaching and Learning (3307)*

Economic Policies

Description to be determined.

> Presenter: Sudipta Roy
> *Thursday, March 31st from 2:00-3:00pm, STEM Center for Teaching and Learning (3307)*

Exercise and the Brain

This presentation will discuss how aerobic exercise impacts the brain in a positive way by physically remodeling it. The benefits of exercise for the brain (improved cognitive function, possible decreased risk of health issues such as Alzheimer's Disease/dementia, and management of depression, anxiety, and ADHD) will be touched upon. The following text will be referenced: "Spark: The Revolutionary New Science of Exercise and the Brain" by John J. Ratey, M.D..

      Presenter: Liza Mohanty, Biology Faculty

      Tuesday, April 5th from 1:00-2:00pm, STEM Center for Teaching and Learning (3307)

PowerPoint Tips and Tricks

Presentations are a great way to support a speech, visualize complicated concepts or focus attention on a subject. However, a bad presentation can achieve the opposite. Badly designed slides with too much text or bad graphics can distract or worse, irritate the audience. This workshop is for participants who want to learn the tips and tricks in PowerPoint 2013 to create presentations with a professional look and concise content, while avoiding the most common mistakes.

      Trainer: Michelle Ferguson, Manager of Instructional Technology

      Wednesday, April 6th from 2:30-4:30pm, STEM Center for Teaching and Learning (3307)

      Friday, April 8th from 10:00-12:00pm, STEM Center for Teaching and Learning (3307)

Self-Care: Let's Kick the STRESS!

Need a break from stress? Look no further, your vacation awaits you! Join us and learn new ways to kick the stress and become the best. The best you that is!

• Deep Breathing
• Visualization/Imagery
• Progressive Muscle Relaxation

When the work piles up and deadlines get closer, taking a break for self-care seems impossible! New York Times article writer, Tony Schwartz's research states "strategic renewal — including daytime workouts, short afternoon naps, longer sleep hours, more time away from the office and longer, more frequent vacations — decrease burnout, boosts productivity, job performance and, of course, health." He suggests that the human body is not "designed to expend energy continuously. Rather, we're meant to pulse between spending and recovering energy."

Can't leave the office? No worries! Join us in kicking stress by learning and engaging in powerful time friendly self-care techniques, "to get more done, in less time, more sustainably!"

      Presenter: The Wellness Center's Ashley Lewis, Sports Psychology Intern (Adler University)

      Thursday April 7th from 2:00-3:00pm, STEM Center for Teaching and Learning (3307)

Creative Constructs in Clay

Using ceramics as a creative way to problem solve and explore cultural diversity.

      Trainer: M. Carla Carr, Fine Arts Faculty

      Wednesday, April 13th from 3:00-4:30pm, Room 3206

How Does Your Personality Affect Your Profession

Personality has been described as the sum total of who you are – your attitudes and reactions, both physical and emotional. What has shaped your personality plays a huge role in how you interact with people. Your personality type definitely has an impact on your professional career. This workshop is for participants who want to learn about personalities and the impact it is has on their profession.

      Presenter: Dr. Kristee Davis, Psychology Faculty

      Tuesday, April 19th from 1:30-2:30pm, STEM Center for Teaching and Learning (3307)

Designing Hybrid and Blended Courses

New research indicates that hybrid or blended courses are more effective than both traditional face to face courses and totally online courses. Hybrid courses can also save faculty and students time by offsetting classroom discussion with independent studying and preparation. In this workshop, we will cover the four keys to designing successful hybrid courses to enhance the learning process for your students. This workshop is adapted from LERN's Certified Faculty Developer Program.

      Trainers: Elissa Tobin, Technology Integration Specialist & Michelle Ferguson, Manager of Instructional Technology

      Wednesday, April 20th from 2:00-4:00pm, STEM Center for Teaching and Learning (3307)

Designing Visuals for Deeper Learning

In this workshop, you will learn how to design multimedia visuals that help learners construct new knowledge. Using evidence-based design principles, we will help you transform your face to face lectures into engaging visuals that promote active learning. This workshop is adapted from LERN's Certified Faculty Developer Program.

      Trainers: Michelle Ferguson, Manager of Instructional Technology & Elissa Tobin, Technology Integration Specialist

      Thursday, April 21st from 11:00-12:30pm, STEM Center for Teaching and Learning (3307)

Create Your Own Website without Being a Web Designer

Having an online space can promote, engage, and connect you with the world, but creating one can be daunting. Weebly is a platform to easily create a website, blog, e-portfolio, or even a class project which can be made available on the Internet in seconds. We'll introduce the functionality of Weebly and at the end of the training, you will walk away with your very own website!

Trainer: Elissa Tobin, Technology Integration Specialist

Friday, April 22nd from 10:00-12:00pm, STEM Center for Teaching and Learning (3307)

Assessment and Retention

In this workshop you will learn the top 11 retention strategies that don't require additional faculty time to implement. Join us to discover the best practices for designing assessments, and see how frequent quizzes can increase learning. This workshop is adapted from LERN's Certified Faculty Developer Program.

Presenter: Michelle Ferguson, Manager of Instructional Technology & Elissa Tobin, Technology Integration Specialist

Wednesday, April 27th from 2:00-4:00pm, STEM Center for Teaching and Learning (3307)

"Curriculum integration with the use of technology involves the infusion of technology as a tool to enhance the learning in a content area or multidisciplinary setting... Effective integration of technology is achieved when students are able to select technology tools to help them obtain information in a timely manner, analyze and synthesize the information, and present it professionally. The technology should become an integral part of how the classroom functions — as accessible as all other classroom tools. The focus in each lesson or unit is the curriculum outcome, not the technology."

The International Society for Technology in Education (ISTE) established Technology Standards

OHC STEM CTL Resource Checkout Procedures and Policy

Resources are available for check out for faculty and staff through the OHC STEM CTL. The OHC STEM CTL resources checkout procedures and policies are as follows:

- Checkout the resource with a STEM CTL Staff member
- Please provide the following:
  - Name
  - Department
  - Email
  - Phone
- Resources are checked out for 14 days at a time
- You may checkout a resource back to back, however if the resource is on the reserve list, you will need to wait until the next time the resource becomes available
- Resources can be reserved. Please inform a STEM CTL staff member of the resource you want to reserve and we will notify you when the resource becomes available
- You will be provided with a printed checkout out slip

We are committed to supporting your professional development needs, please provide us with any recommendations you might have for a resource to enhance your teaching and student learning outcomes.

OHC STEM CTL Resources

2007-2008 GUIDE TO HISTORICALLY BLACK COLLEGES AND UNIVERSITIES
Johnson Publishing Company

A HANDBOOK FOR ADJUNCT/PART – TIME FACULTY AND TEACHERS OF ADULTS, 7TH ED.
Donald Greieve, Ed. D. and Patricia Lesko

A PRACTICAL GUIDE FOR INTEGRATING CIVIC RESPONSIBILITY INTO THE CURRICULUM
Karla Gottlieb and Gail Robinson, Editors

A PRACTICAL HANDBOOK FOR SUPPORTING COMMUNITY-BASED RESEARCH WITH UNDERGRADUATE STUDENTS
Deanna Cooke and Trisha Thorne

ASSESSING STUDENT LEARNING IN THE COMMUNITY AND TWO-YEAR COLLEGE
Successful strategies and Tools Developed by Practitioners in Student and Academic Affairs
Megan Moore Gardner, Kimberly A. Kline, and Marilee J. Bresciani

BROADENING PARTICIPATION IN UNDERGRADUATE RESEARCH
Fostering Excellence and Enhancing the Impact
Mary K. Boyd and Jodi L. Wesemann

COMMUNITY COLLEGES AND STEM
Examining Underrepresented Racial Ethnic minorities
Robert T. Palmer and J. Luke Wood

COMMUNITY COLLEGES IN THE EVOLVING STEM EDUCATION LANDSCAPE
Summary of a Summit
National Academy of Engineering and National Research Council

CREATING A CLIMATE FOR SERVICE LEARNING SUCCESS
Carol Jeandorn and Gail Robinson

CREATING LEARNING COMMUNITIES
A Practical Guide to Winning Support, Organizing for Change, and Implementing Programs
Nancy S. Shapiro and Jodi H. Levine

DECLINING BY DEGREES
Higher Education at Risk
Richard H. Hersh and John Merrow, Editors

DEVELOPING & SUSTAINING A RESEARCH-SUPPORTIVE CURRICULUM
A Compendium of Successful Practices
Kerry K. Karukstis and Timothy E. Elgren

ENGAGING IDEAS 2ND EDITION
The Professor's Guide to Integrating Writing, Critical Thinking, and Active Learning in the Classroom
John C. Bean

EXPRESSIONS FROM ENGLEWOOD VOLUME I
Corey Hall, Editor

EXPRESSIONS FROM ENGLEWOOD VOLUME II
Corey Hall, Editor

OHC STEM CTL Resources

FACILITATING SEVEN WAYS OF LEARNING
A Resource for More Purposeful, Effective and Enjoyable College Teaching
James R. Davis and Bridget D. Arend

FACULTY SUPPORT AND UNDERGRADUATE RESEARCH
Innovations in Faculty Role Definition, Workload, and Reward
Nancy H. Hensel and Elizabeth L. Paul

GENERATIONAL LEARNING STYLES
Julie Coates

GETTING FROM COLLEGE TO CAREER
Your Essential Guide to Succeeding in the Real World
Lindsey Pollak

HIGHER EDUCATION IN THE DIGITAL AGE
William G. Bowen

HOW LEARNING WORKS
7 Research-Based Principles for Smart Teaching
Susan A. Ambrose, Michael W. Bridges, Michael DiPietro, Marsha C. Lovett, and Marie K. Norman

INTERACTIVE OPEN EDUCATIONAL RESOURCES
A Guide to Finding, Choosing, and Using What's Out There to Transform College Teaching
John D. Shank

KNEE-JERK
C. James Bye, Jonathan Fullmer and Stephen Tartaglione, Editors

LEARNING COMMUNITIES
Reforming Undergraduate Education
Barbara Leigh Smith, Jean MacGregor, Roberta S. Matthews, and Faith Gabelnick

MAKING THE MOST OF COLLEGE
Students Speak Their Minds
Richard J. Light

MILLENNIALS GO TO COLLEGE
Strategies for a New Generation on Campus: Recruiting and Admissions, Campus Live and the Classroom
Neil Howe and William Strauss

OVER THROW
America's Century of Regime Change from Hawaii to Iraq
Stephen Kinzer

PEER MENTOR COMPANION
Marni Sanft, Michael Jensen and Eldon McMurray

PREVENTING DISRUPTIVE BEHAVIOR IN COLLEGES: A CAMPUS AND CLASSROOM MANAGEMENT HANDBOOK FOR HIGHER EDUCATION
Howard Seeman

OHC STEM CTL Resources

REAL TEXTS
Reading and Writing Across the Disciplines
Dean Ward and Elizabeth Vander Lei

SCIENCE IN SOLUTION
The Impact of Undergraduate Research on Student Learning
David Lopatto

SERVICE – LEARNING COMPANION
Dawn Duncan and Joan Kopperud

SPACES BETWEEN US
Poetry, Prose and Art on HIV/AIDS
Kelly Norman Ellis and M. L. Hunter, Editors

SUSTAINING AND IMPROVING LEARNING COMMUNITIES
Jodie Levine Laufgraben, Nancy S. Shapiro, and Associates

TAKING BACK THE CLASSROOM: TIPS FOR THE COLLEGE PROFESSOR ON BECOMING A MORE EFFECTIVE TEACHER
Delaney J. Kirk

TEACHING & LEARNING THROUGH INQUIRY
A Guidebook for Institutions and Instructors
Virginia S. Lee

TEACHING NAKED
How Moving Technology Out of Your College Classroom Will Improve Student Learning
Jose Antonio Bowen

TEACHING WITH CLASSROOM RESPONSE SYSTEMS
Creating Active Learning Environments
Derek Bruff
     The Gamification of Learning and Instruction Fieldbook: **IDEAS** *INTO PRACTICE*
Karl M. Kapp

THE LEADERSHIP CHALLENGE
How to Make Extraordinary Things Happen in Organizations
James Kouzes and Barry Posner

THE LEADERSHIP CHALLENGE WORKBOOK
Designed to Accompany The Leadership Challenge
James Kouzes and Barry Posner

THE MULTIPLAYER CLASSROOM
Designing Coursework as a Game
Lee Sheldon

THE NEW DIGITAL SHORELINE
How Web 2.0 and Millennials are Revolutionizing Higher Education
Roger McHaney

OHC STEM CTL Resources

UNDERGRADUATE RESEARCH AT COMMUNITY COLLEGES
Brent D. Cejda and Nancy Hensel, Editors

VITAL IDEAS – WORK
Christina Boufis, Editor

WHAT THE BEST COLLEGE TEACHERS DO
Ken Bain

WHAT WORKS
Research-Based Best Practices in Developmental Education
Hunger R. Boylan

WRITING AND READING ACROSS THE CURRICULUM, 4TH ED.
Laurence Behrens and Leonard J. Rosen

WRITING AT CARSON-NEWMAN COLLEGE, 3RD ED.
Ellen M. Millsaps, Editor

OHC STEM CTL Workshop Summary

Date	Time	Title of Session *(See inside pages for detailed information)*
January 19, 2016 – January 22, 2016	9:00am – 5:00pm	**STEM CTL Walk-In Support Week** - Blackboard, SMART Classrooms, Clickers, Office 2013, Email, and CCC Related Account Information
Tuesday, January 19, 2016	1:30pm – 2:30pm	Blackboard Refresher
Wednesday, January 20, 2016	2:00pm – 3:00pm	SMART Classroom Refresher
Wednesday, January 20, 2016	3:30pm – 4:30 pm	Blackboard Refresher
Thursday, January 21, 2016	11:00am – 12:00pm	SMART Classroom Refresher
Tuesday, January 26, 2016	9:30am – 12:30pm	Blackboard: Building Out Your Course in Blackboard
Tuesday, January 26, 2016	2:30pm – 3:30pm	STEM CTL Committee Meeting (Monthly)
Wednesday, January 27, 2016	1:00pm – 2:00pm	How to Achieve Your Goals w/ Effective Communication: Sharing Your News
Wednesday, January 27, 2016	2:30pm – 3:30pm	How to Effectively Technology in the Classroom?
Thursday, January 28, 2016	11:00am – 12:00pm	SMART Notebook Tips and Tricks
Wednesday, February 3, 2016	2:30pm – 4:30pm	Office 365 / Office Online
Thursday, February 4, 2016	9:30am – 12:30pm	Blackboard Assessment: Assignments and Tests
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Tuesday, February 23, 2016	11:00am – 12:00pm	Do More with Blackboard: Rubrics, Portfolios, Turnitin
Tuesday, February 23, 2016	2:30pm – 3:30pm	STEM Committee Meeting
Wednesday, February 24, 2016	1:00pm – 3:00pm	Zotero – Alleviate the stress of APA and MLA style research papers.
Friday, February 26, 2016	10:00am – 12:00pm	Zotero – Alleviate the stress of APA and MLA style research papers.

Date	Time	Title of Session *(See inside pages for detailed information)*
Wednesday, March 2, 2016	2:30pm – 4:30pm	Mix it up with Office Mix
Friday, March 4, 2016	10:00am – 12:00pm	Mix it up with Office Mix
Wednesday, March 9, 2016	1:00pm – 3:00pm	Create Engaging Screencast Videos to Inform or Provide Student Feedback
Thursday March 10, 2016	9:30am – 12:30pm	Blackboard Assessments: Assignments and Tests
Thursday March 10, 2016	2:30pm – 3:30pm	What's Testing Got to do With It?
Friday, March 11, 2016	10:00am – 12:00pm	Create Engaging Screencast Videos to Inform or Provide Student Feedback
Wednesday, March 16, 2016	2:30pm – 4:30pm	Word 2013 Tips & Tricks
Friday, March 18, 2016	10:00am – 12:00pm	Word 2013 Tips & Tricks
Tuesday, March 29, 2016	1:00pm – 2:00pm	Food, Mood and Behavior
Wednesday, March 30, 2016	2:30pm – 5:00pm	Blackboard Collaboration and Social Learning Tools: Discussion Boards, Wikis, Collaborate.
Thursday, March 31, 2016	2:00pm – 3:00pm	Economic Policies
Tuesday, April 5, 2016	1:00pm – 2:00pm	Exercise and the Brain
Wednesday, April 6, 2016	2:30pm – 4:30pm	PowerPoint Tips & Tricks
Thursday, April 7, 2016	2:00pm – 3:00pm	Self-Care: Let's Kick the STRESS
Friday, April 8, 2016	10:00am – 12:00pm	PowerPoint Tips & Tricks
Wednesday, April 13, 2016	3:00pm – 4:30pm	Creative Constructs in Clay
Tuesday, April 19, 2016	1:30pm – 2:30pm	How Does Your Personality Affect Your Profession?
Wednesday, April 20, 2016	2:00pm – 4:00pm	Designing Hybrid Courses
Thursday, April 21, 2016	11:00am – 12:30pm	Designing Visuals for Deeper Learning
Friday, April 22, 2016	10:00am – 12:00pm	Create Your Own Website Without Being a Web Designer
Tuesday, April 26, 2016	2:30pm – 3:30pm	STEM CTL Committee Meeting
Wednesday, April 27, 2016	2:00pm – 4:00pm	Assessment and Retention
Wednesday, May 4, 2016	1:00pm – 4:00pm	Blackboard Grade Center

Register for an Event

You may register for any of the scheduled events at:
http://tinyurl.com/OHC-STEM-CTL-Registration

REGISTER TODAY!

OHC STEM CTL Professional Development Proposal

Are you interested in presenting in the STEM CTL? The proposal procedures are as follows:

- Submit your proposal online (http://tinyurl.com/STEM-CTL-Proposal)
- Please provide the following:
    - Name of Presenter
    - Email Address
    - Department
    - Title of Event/Workshop
    - Date and Time you would like to hold the event, or your general availability
    - Length of Event
    - Brief Description for us to include in the calendar
    - 3-5 objectives of the event/workshop
- A STEM CTL staff member will respond with confirmation and scheduling
- The event will be added to the calendar of events and STEM CTL display
- Any additional marketing needs outside of this are the responsibility of the presenter

We are committed to supporting your professional development needs, please provide us with any recommendations you might have for a professional development workshop to enhance your teaching and student learning outcomes.

OHC STEM CTL Reservations for 3307

Do you want to reserve time in the STEM CTL during non-workshop hours? Now you can! Follow the process below:

- Send an email to OHC-STEM_CTL@ccc.edu and include the following:
    - The date and time you'd like to reserve
    - A brief description of the purpose
    - And indicate whether or not you need a STEM CTL staff member present
- A STEM CTL staff member will respond with confirmation and scheduling
- The reservation will be added to the calendar to block the time slot from other scheduling

About the STEM Center for Teaching and Learning

Mission

The STEM Center for Teaching and Learning's mission is to create and provide OHC faculty and staff with professional development opportunities using the most up-to-date technology, best practices, and assessments, to improve teaching effectiveness and increase student learning in STEM focused disciplines. Our goal is to assure student readiness for higher learning and careers with 21st Century skills.

Vision

The STEM Center for Teaching and Learning at Olive-Harvey College, through the set-up and facilitation of learning communities and other strategies, focuses on increasing students' interest and attainment of degrees in the STEM fields. Our overall goal is to improve students' success.

STEM Center for Teaching & Learning Technology Team

Michelle E. Ferguson – Manager, Instructional Technology

As the Manager of Instructional Technology at Olive-Harvey College, Michelle develops and implements professional development opportunities, instructional technologies and teaching and learning activities and provides STEM CTL walk-in support. In addition, Michelle is a certified Microsoft Office Specialist in Access, Excel, PowerPoint and Word, and offers a variety of trainings on how to productively use the Office products.

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773.291.6454
Office: 3314

Elissa Tobin – Technology Integration Specialist

As the Technology Integration Specialist at Olive-Harvey College, Elissa develops and provides training, documentation, and workshops on instructional technologies for the faculty and staff. Elissa also promotes the use of Blackboard, SMART boards, Clickers, iPads, and other educational applications.

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